## Parent Canvas Accounts

In Canvas parents will be enrolled as an Observer in their child(s) course(s).

**What can Parents do in a Canvas course?**

In Canvas, parents will have limited permission that will allow them to see what is going on in the course without interrupting the flow of daily course communication. Parents will not be able to submit work on behalf of their children, but they can view their grades, upcoming Assignments, read Announcements and Discussion, course Calendar, and interaction in the course.

**How do I sign up for a Canvas account as a Parent?**

Parents must provide their own personal email address to their children's school (make sure that it's the same address if multiples children as different schools are enrolled). If no email address is on file in the system an account cannot be created.
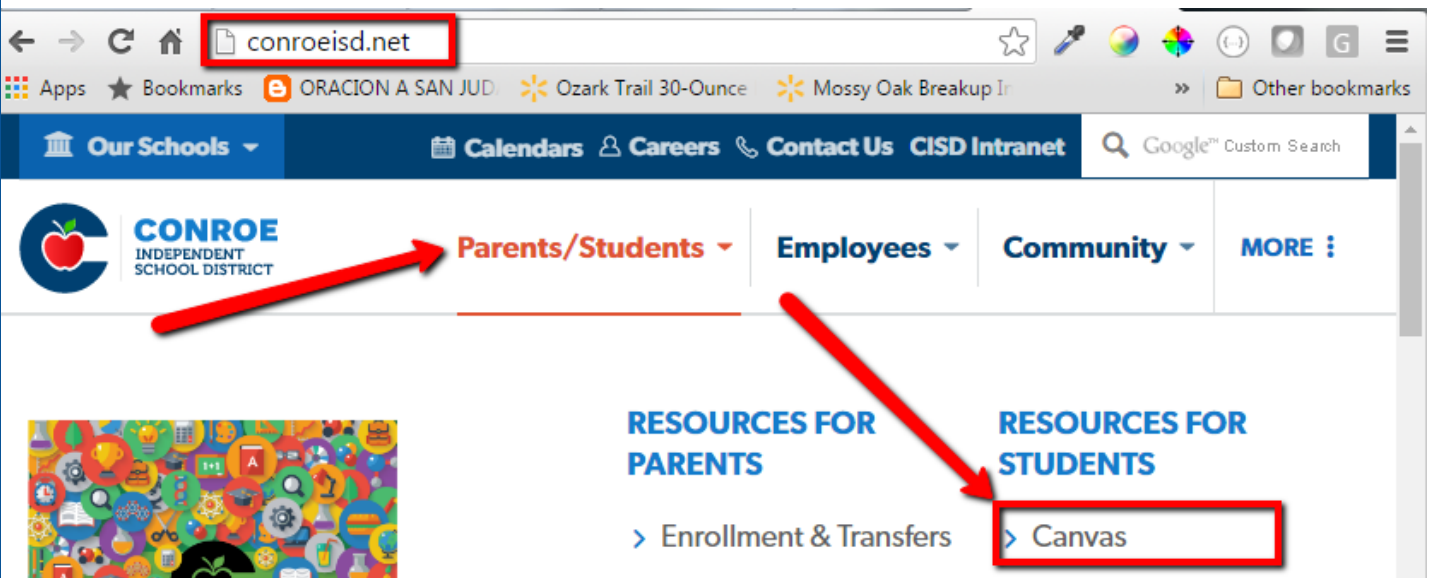
**Where do I go to log in?**

Canvas works best with Chrome, in the URL address bar type in:

**https://conroeisd.instructure.com**

Or head over to **www.conroeisd.net** which is the districts main website and click on the "Parent/Students" link
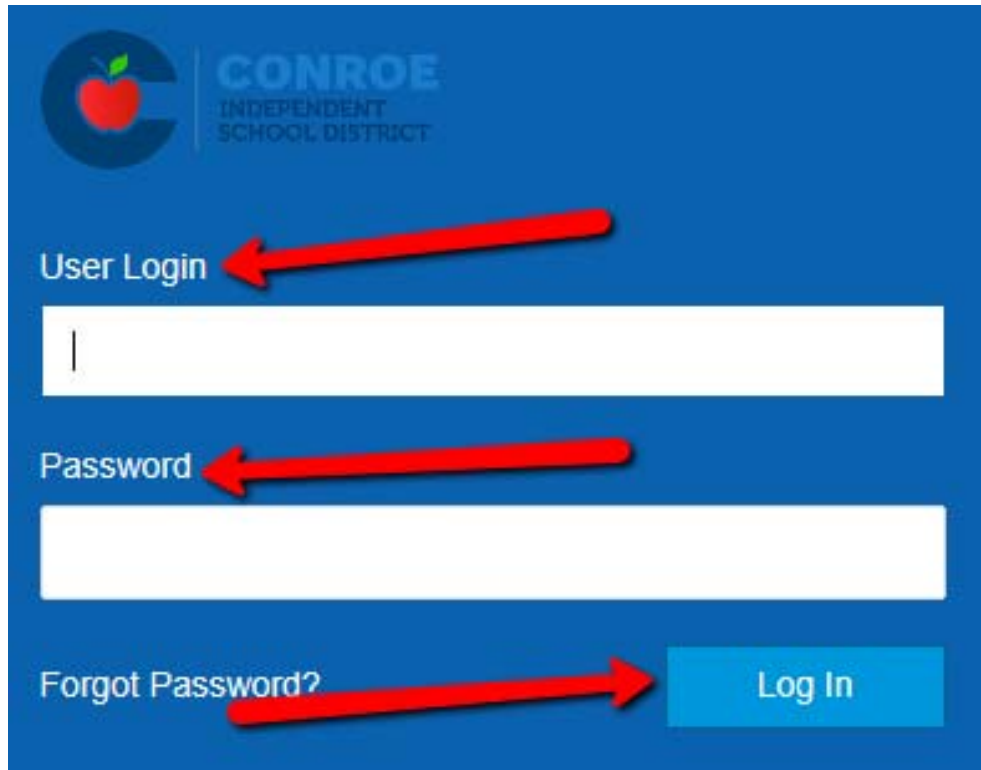
Click on "Canvas" listed under "Resources for Students"

Canvas log in screen will display.

**User Login**: This is where you type in the primary email address you provided the school with

**Password**: Type in the password you use for Parent Access

Click on "Log In":



You are now logged in Canvas and viewing your User Dashboard:

**How do I set my Notification Preferences?**

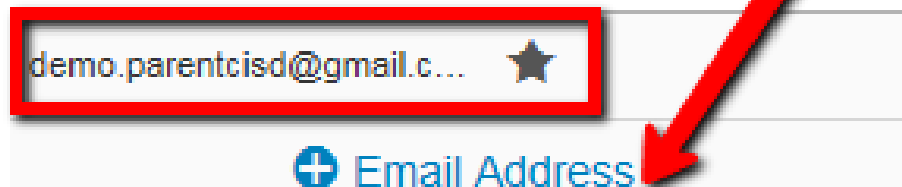At the left hand-side of the Dashboard click on "Account" to access user settings:



Select "Settings" from the available menu options:

◊ Canvas includes a set of default notification preferences

◊ You can set your own Canvas notification preferences

◊ These settings apply for all courses: you cannot change for individual courses

Ways to Contact will have your email addressed used to create the account but you are able to add more email addressed as you wish, just select the "Add Email Address" option:
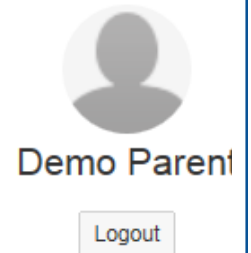


Enter email address and click on "Register Email":

*And/Or*

Under Other Contacts you can also add your cell phone number in order to get text message notifications, just select "Add Contact Method" to add your cell number:

| Other Contacts | Type | |
|---|---|---|
| 5555552040@tmomail.net | sms | ✓ 🗑 |

➕ Contact Method

Select "Country" from the drop down menu and enter cell phone number and click on "Register SMS":

Register Communication

Email | Text (SMS)

Country [Select Country] ▼

Cell Number [ ]

Register SMS

Select "Notifications" from the available menu options:

Notifications
Profile
Files
Settings
ePortfolios
My Badges
Observing

You can view and set notification preferences for each of your contact method that were previously set.

Under "Notification Preferences" you will see a column for each contact method, in my sample I have my email address and my cell phone:

# Notification Preferences

| Course Activities | Email Address demo.parentcisd@gmail.com | Cell Number 5555552040@tmomail.net |
|---|---|---|

There are four options that you can select for each contact method for each listed activity:

1. Select the **Check Mark** icon to be notified immediately of any changes for that activity.
2. Select the **Clock** icon to be notified daily of any changes for the activity.
3. Select the **Calendar** icon to be notified weekly of any change for the activity.
4. Select the **X** icon to remove the notification preference so you won't be notified of any changes for the activity.
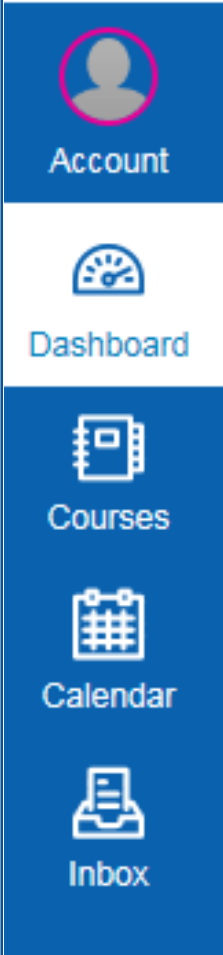
## Notification Preferences

✓ Notify me right away ⏱ Send daily summary 📅 Send weekly summary ✕ Do not send me anything

| Course Activities | Email Address ysmalls@conroeisd.net | Push Notification For All Devices |
|---|---|---|
| Due Date | ✓  ⏱  📅  **✕** | **✓**  ✕ |
| Grading Policies | ✓  ⏱  📅  **✕** | **✓**  ✕ |
| Course Content | ✓  ⏱  📅  **✕** | **✓**  ✕ |
| Files | ✓  ⏱  📅  **✕** | **✓**  ✕ |
| Announcement | **✓**  ⏱  📅  ✕ | **✓**  ✕ |
| Announcement Created By You | ✓  ⏱  📅  **✕** | **✓**  ✕ |

Once you select a preference you will see the selected icon in a green box.

**CONROE**

The Conroe logo icon on the top left hand side of screen will always take you back to your user dashboard or you can click on "Dashboard".

All the links you see to the left are part of your Global Navigation and you will have access to them from anywhere in Canvas.

Click on "Courses" to see a list of available courses in which your children are scheduled.

Select any of the courses listed to be able to view the content of that course.

Example:

**Language Arts 202** is a course tied to my 2nd grade child

**Biology B 1** is tied to my HS child

NOTE: You will only be able to view courses that have been published by the teacher, if a course is not listed then that course has not been published yet.
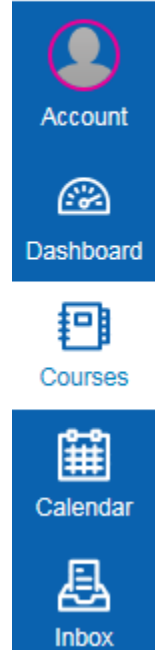
Account
Dashboard
Courses
Calendar
Inbox

**CONROE**

## Courses

Biology B 1

Language Arts 202

Math 202

Social Studies 202

Spanish B 3

Theater Art B 4

All Courses

Account
Dashboard
Courses
Calendar
Inbox

Dashboard will also display courses from the "courses" link, you can personalize color and give the course a "nick name" if you wish by selecting the gear icon or you can tog-gle and see a "Resent Activi-ty" list instead.

Dashboard

Click gear to toggle to "Resent Activity" view

Click on dots to edit color and/or give this course a "nick name".

Start Here
Start

Student Intro to Canvas
Student Intro to Canvas

Dashboard

Recent Activity

• 4 Announcements
UTechHelp and Canvas Help                    SHOW MORE ▾

1 Conversation Message
T WEIDNER                                              SHOW MORE ▾

3 Assignment Notifications
testing, Assignments, and eSchoolPlus          SHOW MORE ▾

4 Discussions
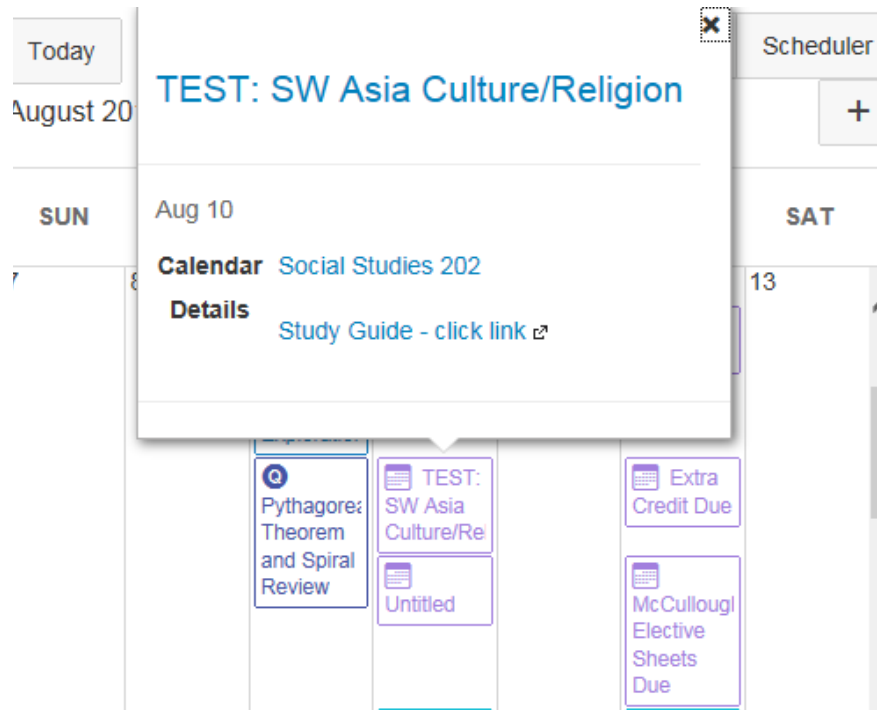UTechHelp and Canvas Help                    SHOW MORE ▾

## Calendar

The calendar will give you an overview of what is going on in each course. You will be able to see assignments, quizzes, discussions and events that have been posted by teachers.

Click on "Calendar" from the global navigation menu.

Everything on the calendar is color coordinated, you will see all courses listed under "Calendars". As long as the course is selected you will be able to see all data for the calendar:

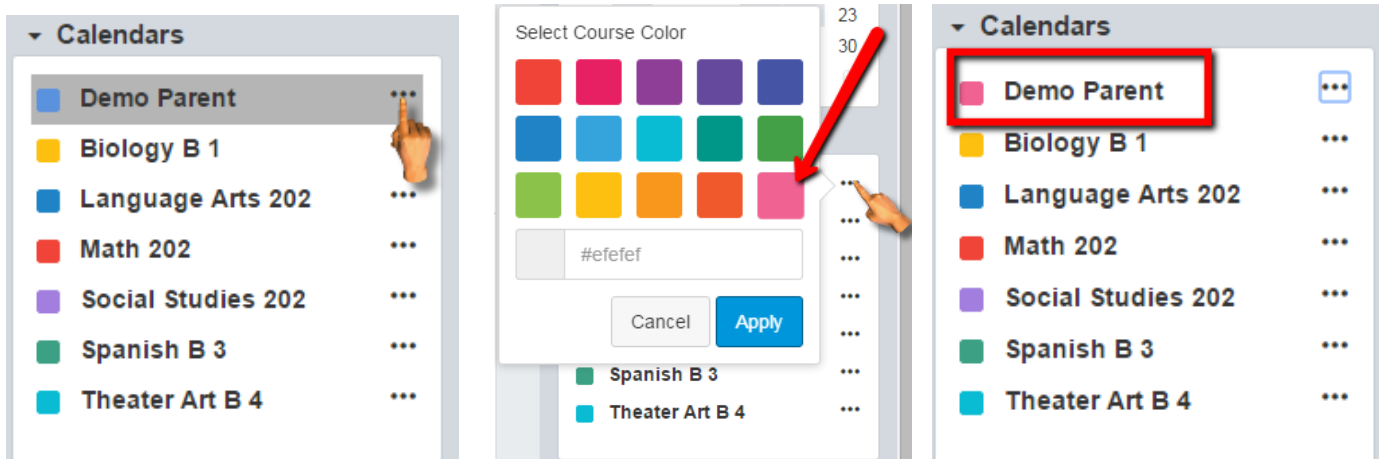If you click on any of the item on the calendar you will be able to see more details:



You can customize the color of each course (or on the dashboard)

Click on the three dot's next to the course

Select the color from the color choices then click "Apply"

That will now be the new color associated with that course
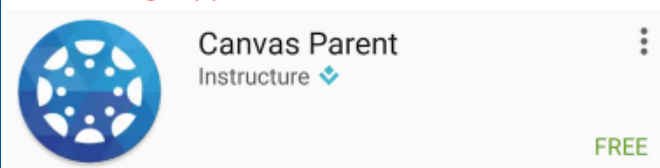
## Android App for Canvas

Canvas has an app available for Android users.

Open the Play Store (Android).

In the search filed, type Canvas by Instructure and select the app.

Select "Install" to install the app on your device:

**NOTE:  Do not download the "Canvas Parent" app this is the wrong app:**

Canvas Parent
Instructure ⬦

FREE

Canvas by Instructure
Instructure

INSTALL

100 THOUSAND
Downloads

4.0 ★★★★
4,786 👤

🎓 Education

🗂 Similar

Complete your Canvas course when you want, where you want.

Open the Canvas app and start to type conr and Conroe ISD will display, select Conroe ISD:

canvas
BY INSTRUCTURE

conr →

Conroe ISD ⬅

Don't see your school? Enter the school URL or tap here for help. ❓

Enter your login credentials (Parent Access credentials):

1, Enter email
2. Enter password
3. Select on "Log In"
4. **This link does not work,** if you forget your password you will need to contact the school.

NOTE: First time you login you will be required to "Authorize" access:



Once you've logged in you will be in the landing page of your user account. You will see all published courses that your child is scheduled in:



**NOTE:** Courses must be published (made available) by the teacher, if you are not able to see a course listed then more than likely the teacher has not published the course.

Select the hamburger menu to open additional menu options:

Select the "Calendar" option:

This will display the entire month, you can pick any date and anything due on that day will display below the calendar:

## IOS App for Canvas

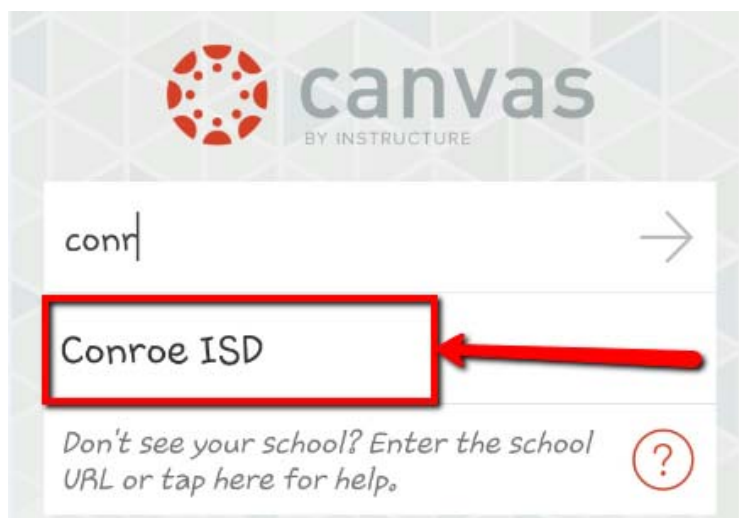Canvas has an app available for IOS (Apple) users.

Open the App Store (IOS).

In the search filed, type Canvas by Instructure and select the app.

Select "Get" to install the app on your device:
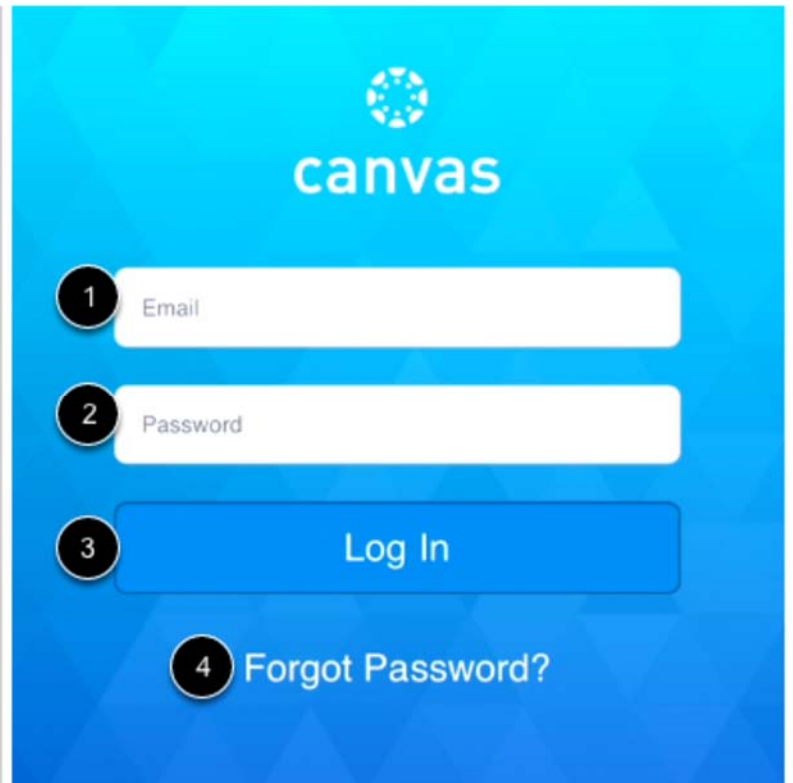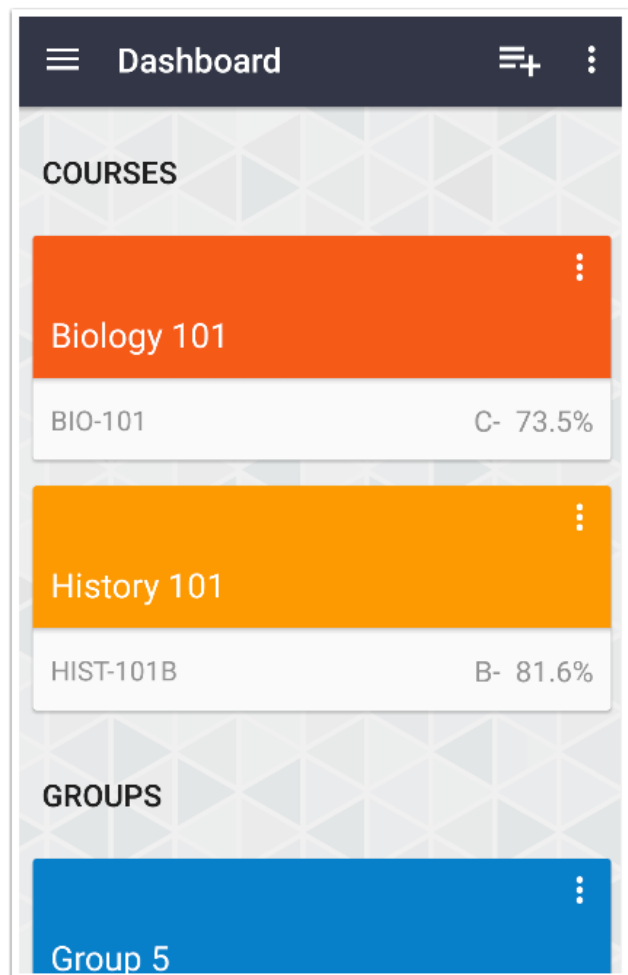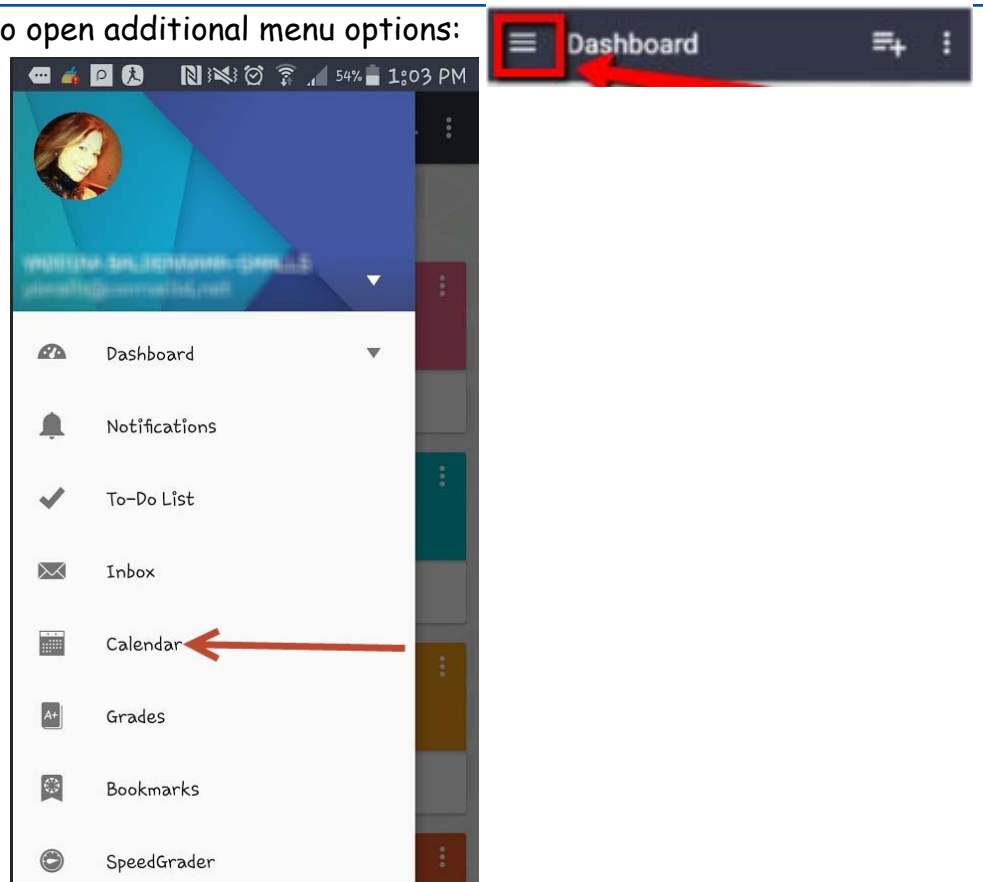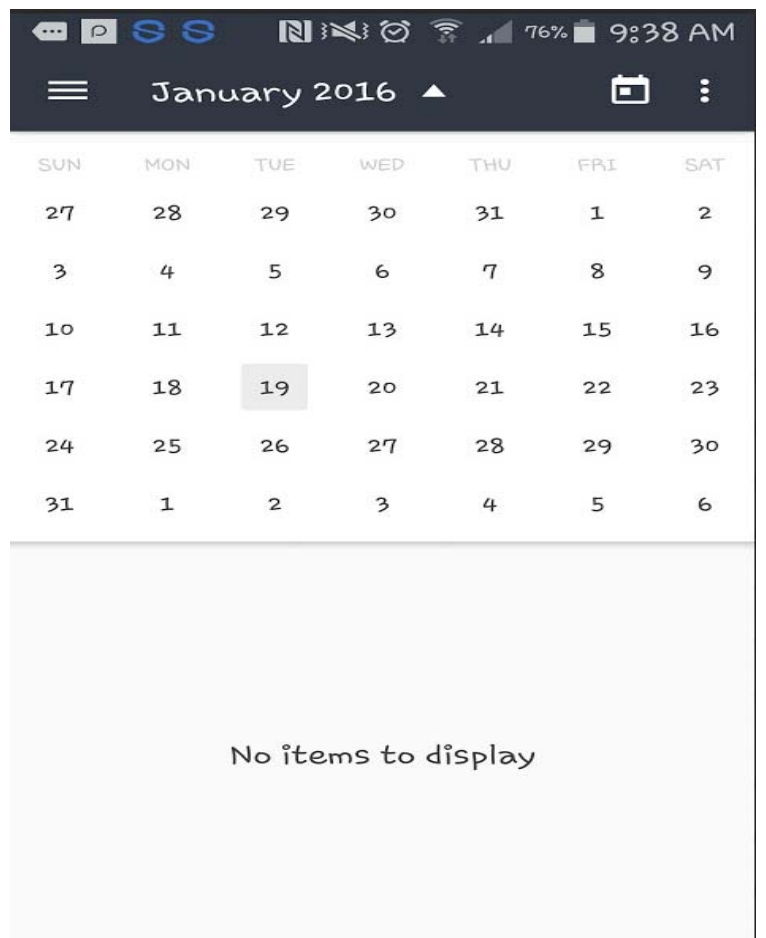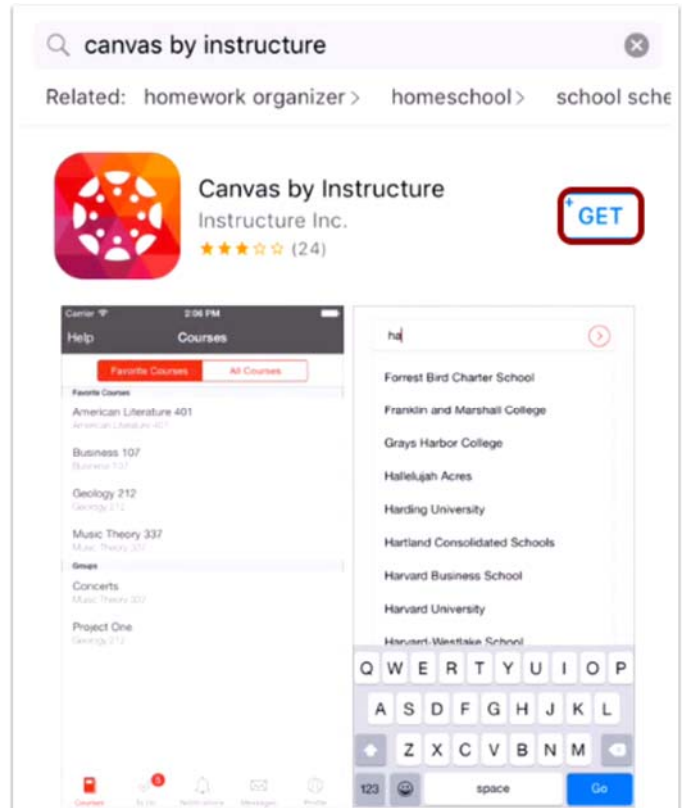
**NOTE: Do not download the "Canvas Parent" app this is the wrong app:**
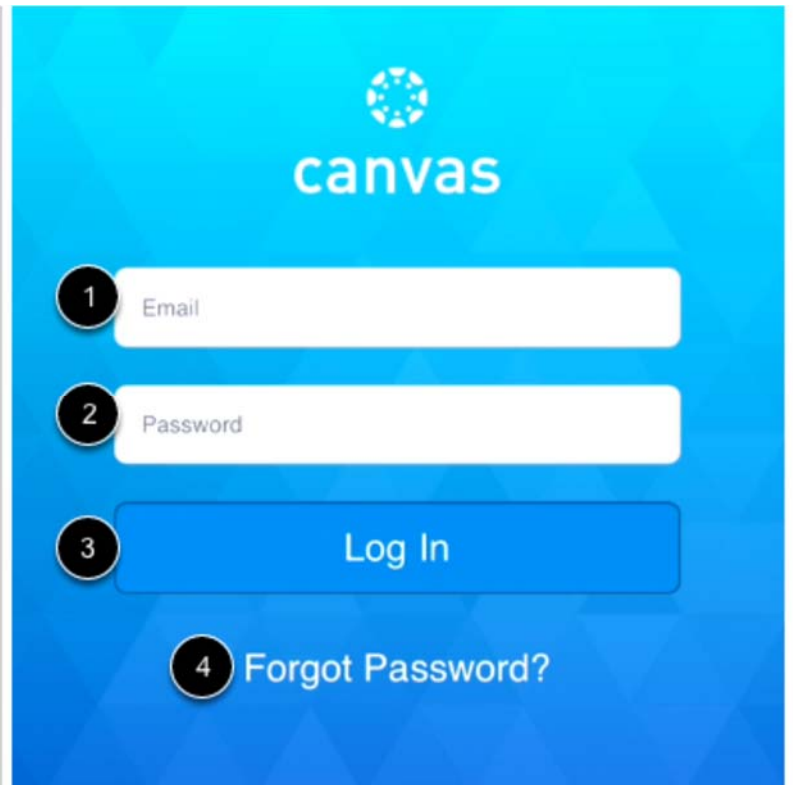


Open the Canvas app and start to type conr and Conroe ISD will display, select Conroe ISD:
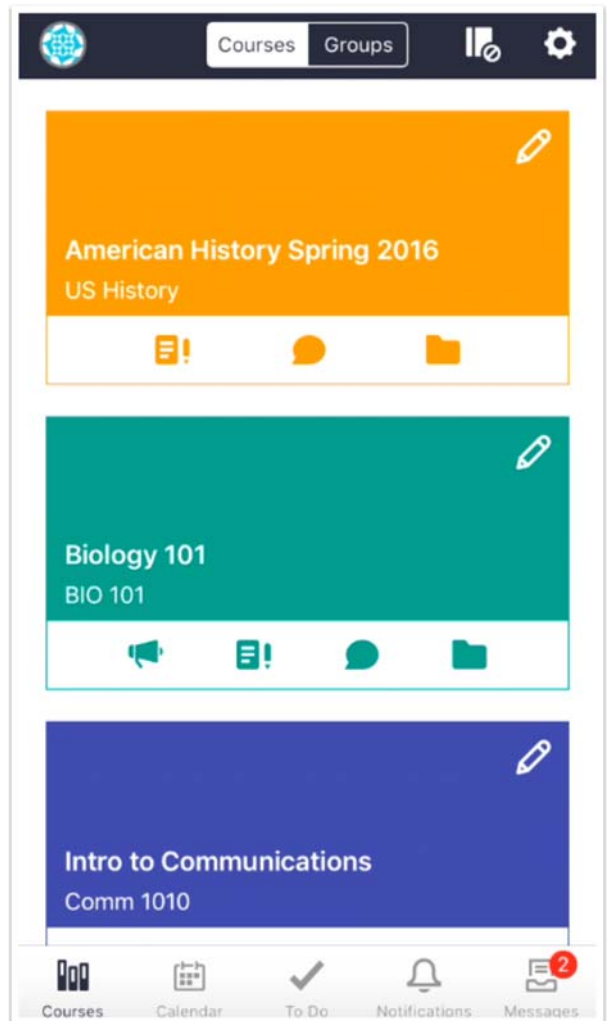
Enter your login credentials (Parent Access credentials):

1, Enter email
2. Enter password
3. Select on "Log In"
4. **This link does not work,** if you forget your password you will need to contact the school.

NOTE:  First time you login you will be required to "Authorize" access:

canvas

Allow Canvas for iOS to access your account.

Authorize

Cancel

Remember Authorization

1 Email

2 Password

3 Log In

4 Forgot Password?

Once you've logged in you will be in the landing page of your user account.  You will see all published courses that your child is scheduled in:

NOTE:  Courses must be published (made available) by the teacher, if you are not able to see a course listed then more than likely the teacher has not published the course.

Courses    Groups

American History Spring 2016
US History

Biology 101
BIO 101

Intro to Communications
Comm 1010

Courses    Calendar    To Do    Notifications    Messages

Select "Calendar" from the bottom of your landing page:



This will display the entire month, you can pick any date and anything due on that day will display below the calendar: